

# WEDDING REQUEST FORM

Church of the Messiah



\_\_\_\_\_ Date of Application

\_\_\_\_\_ Rector's approval (Signature/Date)

Please include full payment upon confirmation of approval from the Rector.

Wedding Date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

Staff Clergy: \_\_\_\_\_ Guest Clergy: \_\_\_\_\_ Phone: \_\_\_\_\_

## PARTY A

Legal Name: \_\_\_\_\_ Full name to be said in service: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Baptized? \_\_\_\_\_ Confirmed? \_\_\_\_\_ Denomination: \_\_\_\_\_

Never Married: \_\_\_\_\_ Widowed: \_\_\_\_\_ Divorced: \_\_\_\_\_ No. of this Marriage: \_\_\_\_\_

Father: \_\_\_\_\_ Mother: (Maiden Name) \_\_\_\_\_

Step Parents: \_\_\_\_\_

## PARTY B

Legal Name: \_\_\_\_\_ Full name to be said in service: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Baptized? \_\_\_\_\_ Confirmed? \_\_\_\_\_ Denomination: \_\_\_\_\_

Never Married: \_\_\_\_\_ Widowed: \_\_\_\_\_ Divorced: \_\_\_\_\_ No. of this Marriage: \_\_\_\_\_

Father: \_\_\_\_\_ Mother: (Maiden Name) \_\_\_\_\_

Step Parents: \_\_\_\_\_

*(Turn page over)*

**WEDDING INFORMATION:**

Location: Church: \_\_\_\_\_ Off Campus: \_\_\_\_\_ Address: \_\_\_\_\_

Approximate Attendance: \_\_\_\_\_ Communion: \_\_\_\_\_ Ushers: \_\_\_\_\_ Readers: \_\_\_\_\_ Acolytes: \_\_\_\_\_

Ring Bearers: \_\_\_\_\_ Flower Girl: \_\_\_\_\_ Guest Book Attendant: \_\_\_\_\_ Other: \_\_\_\_\_

Person Presenting Party A: \_\_\_\_\_ Person Presenting Party B: \_\_\_\_\_

Photographer: \_\_\_\_\_ Videographer: \_\_\_\_\_ Florist: \_\_\_\_\_

Organist: \_\_\_\_\_ Soloist: \_\_\_\_\_ Other Musicians: \_\_\_\_\_

Altar Flowers: \_\_\_\_\_ Colors: \_\_\_\_\_ Leaving: \_\_\_\_\_

Organist: \_\_\_\_\_ Soloist: \_\_\_\_\_ Other Musicians: \_\_\_\_\_

Any other Instructions: \_\_\_\_\_

**WEDDING PARTY**

Maid/Matron of Honor \_\_\_\_\_ Best Man \_\_\_\_\_

Brides Maid 1 \_\_\_\_\_ Groomsman 1 \_\_\_\_\_

Brides Maid 2 \_\_\_\_\_ Groomsman 2 \_\_\_\_\_

Brides Maid 3 \_\_\_\_\_ Groomsman 3 \_\_\_\_\_

Brides Maid 4 \_\_\_\_\_ Groomsman 4 \_\_\_\_\_

Brides Maid 5 \_\_\_\_\_ Groomsman 5 \_\_\_\_\_

Brides Maid 6 \_\_\_\_\_ Groomsman 7 \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

**ON SITE COST:**

**Pledging Member: \$500**  
\$500 Payable to Church of the Messiah

**Non-Member/ Non- Pledger: \$900**  
\$700 Payable to Church of the Messiah  
\$200 Payable to the priest officiating ceremony

**OFF CAMPUS COST:**

**Pledging Member: \$300**  
\$300 Payable to Church of the Messiah

**Non-Member/ Non- Pledger: \$600**  
\$400 Payable to Church of the Messiah  
\$200 Payable to the priest officiating ceremony

Copies to:

Priest: \_\_\_\_\_ Music: \_\_\_\_\_ Altar Guild: \_\_\_\_\_ Church Wedding Coordinator: \_\_\_\_\_ Sexton: \_\_\_\_\_